



Rector's Decree No. 3726

THE RECTOR

- Whereas** the Statute of the Libera Università Maria Ss. Assunta, issued by Rector's Decree No. 2582 of 12 May 2022 and published in the Italian Official Gazette (Gazzetta Ufficiale) No. 119 of 23 May 2022;
- Whereas** the Academic Regulations of the Libera Università Maria Ss. Assunta, adopted by Rector's Decree No. 3073 of 18 July 2024;
- Whereas** the General University Regulations, issued by Rector's Decree No. 1717 of 28 October 2016, as subsequently amended and supplemented;

DECREES

A comparative selection procedure has been announced for the award of **20 scholarships to support the preparation of Master's degree theses** at academic institutions, research organizations, or companies located abroad (within or outside Europe).

The scholarships are allocated among the University's departments as outlined below:

DEPARTMENT	NUMBER OF AVAILABLE SCHOLARSHIPS
Department of Law, Economics, Politics, and Modern Languages (GEPLI)	7
Department of Human Sciences	7
Department of Law, Economics and Communication	6

Article 1 – Purpose and Mobility Arrangements



1.1 Purpose

A thesis research mobility period is defined as a stay at a foreign institution for the purpose of carrying out research activities that are directly related to and necessary for the preparation of the Master's degree thesis.

1.2 Duration of the Mobility

The research activities undertaken for the preparation of the Master's degree thesis must last for a **minimum of two months**.

The research period must be completed before the thesis defense and within the deadlines established by the thesis supervisor and the University for the preparation and final submission of the thesis through the University's institutional platforms.

Research activities must be carried out exclusively in person. Consequently, research periods conducted virtually or remotely will not be recognized.

If the student defends the thesis before the completion of the research period, they will forfeit participation in the programme and may be required to reimburse any scholarship funds already received.

Interruptions or suspensions of the research period are not permitted, except in duly justified exceptional circumstances authorized in accordance with the University's procedures.

Completion of a research period of less than two months, or cancellation of the mobility period, will result in the withdrawal of the mobility award and may require the beneficiary to reimburse any funds already disbursed.

1.3 Recognition

Completion of a thesis research mobility period at a host institution abroad for a minimum duration of **two months** entitles the student to the **recognition of 12 CFU**.

The research activities carried out must be consistent with the approved thesis project and may not, under any circumstances, be considered a substitute for examinations, laboratory work, or any other academic activities required under the student's degree programme.

Article 2 – Identification of the Host Institution



For the purpose of carrying out the research activities related to the preparation of the Master's degree thesis, applicants are required to independently identify a foreign host institution willing to host them for the implementation of their research project.

The host institution may be a research organization, research institute, university, company, or any other eligible organization located abroad.

Art. 3_ Admission requirements

Applicants eligible to apply:

- **Students enrolled in the second year of a Master's degree programme or in the fifth year of a single-cycle Master's degree programme in the academic year 2025/2026, who intend to graduate within the same academic year (by March 2027).**

Students enrolled for the academic year 2025/2026 at LUMSA in the second year of a Master's degree programme or in the fifth year of a single-cycle Master's degree programme at the time of application to this Call. In order for enrolment to be valid, students must be up to date with the payment of all tuition instalments due prior to the submission of the application.

- **Students enrolled in the first year of a Master's degree programme or in the fourth year of a single-cycle Master's degree programme in the academic year 2025/2026, as well as students enrolled beyond the standard duration of their degree programme, who intend to graduate in the academic year 2026/2027 by March 2028.**

Students enrolled for the academic year 2025/2026 at LUMSA in the first year of a Master's degree programme or in the fourth year of a single-cycle Master's degree programme at the time of application to this Call. In order for enrolment to be valid, students must be up to date with the payment of all tuition instalments due prior to the submission of the application. Prior to departure, students must be duly enrolled for the academic year 2026/2027 at LUMSA and be up to date with the payment of tuition fees for the same academic year.

Non-EU citizens, in addition to being duly enrolled at LUMSA and meeting the above-mentioned requirements, must hold a valid residence permit covering the entire duration of the mobility period, if residing in Italy. In the event of selection, participation in the exchange is always subject to the issuance of an entry visa for the host country (this procedure must be handled personally by the student well in advance of the planned departure date). To obtain the visa, some countries require students to provide proof of sufficient financial means. The minimum required amount varies and may, in some cases, exceed the total amount of the mobility grants.

It is hereby clarified that:

- a) The mobility period is compatible with other international mobility programmes offered by the University, **provided that the respective mobility periods do not overlap.**



- b) The mobility **period must be completed at least two months before the student is awarded their degree.**
- c) For mobility periods in non-EU countries, including the United Kingdom, additional expenses may apply, including visa-related costs. Students are solely responsible for completing all necessary visa and immigration procedures.

Failure to meet any of these requirements shall result in the ineligibility of the application.

Article 4 – Selection Criteria

Applications will be assessed **starting from 1 October**, on the basis of the documentation submitted.

Eligible applications will be accepted in **chronological order of submission** in accordance with the allocation of scholarships among the University's departments.

As an additional merit-based criterion, applicants must have obtained the following minimum number of **credits** at the time of submitting their application:

- **at least 30 CFU** if enrolled in the first year of a Master's degree programme;
- **at least 60 CFU** if enrolled in the second year of a Master's degree programme;
- **at least 130 CFU** if enrolled in the fourth year of a single-cycle Master's degree programme;
- **at least 180 CFU** if enrolled in the fifth year of a single-cycle Master's degree programme.

Please note: Applicants are responsible for ensuring that all examinations they have completed have been officially recorded before submitting their application.

At the time of application, students must already have submitted the thesis title assignment form.

For the mobility period to be considered valid, the thesis supervisor must approve the research activities to be carried out abroad, confirming that they are relevant and beneficial to the preparation of the thesis. This approval must be provided using **Annex 1 – “Letter of Support from the Thesis Supervisor”**. Applicants must also obtain a letter of acceptance from the host university, research institution, company, or other organization where the research period will take place, using **Annex 2 – “Letter of Acceptance for a Master's Student's Thesis Research”**.

The above-mentioned documents are available on the webpage dedicated to this Call.

Article 5 – Application Procedure



Applications must be submitted through the **mi@lumsa portal** (<https://servizi.lumsa.it/Start.do>) **from 22 July 2026 at 12:00 p.m. (CET) until 30 September 2026 at 11:59 p.m. (CET)**. Applications submitted after this deadline will not be accepted.

When completing the application (see the “**Guide to the Correct Submission of the Application**”, available on the webpage dedicated to this Call for Applications), **applicants are required to upload the following documents:**

- **Annex 1 – “Letter of Support from the Thesis Supervisor”**, duly approved and signed by the thesis supervisor, in **PDF format**. The template is published together with this Call for Applications.
- **Annex 2 – “Letter of Acceptance for a Master's Student's Thesis Research”**, issued on the host institution's official letterhead, signed by an authorized representative of the host institution, and submitted in **PDF format**, using the template provided with this Call for Applications.

These documents form an integral part of the application and must be uploaded in PDF format at the time of submission, duly completed and signed. They cannot be submitted at a later stage. Failure to submit the required documentation within the specified deadline and in the prescribed manner will result in exclusion from the selection procedure.

The application process is conducted entirely online; therefore, applicants are not required to submit paper copies of the documentation to the International Office.

Incomplete applications, applications missing any of the required documentation, or applications submitted after the deadline will not be considered.

Article 6 – Provisions for Successful Applicants

The International Relations Office will publish the list of successful applicants by 15 October 2026.

Students are responsible for independently obtaining, well in advance, all necessary information regarding any application procedures, administrative deadlines, and requirements established by the host institution. They are also required to agree on the research programme with both their thesis supervisor and the academic contact at the host institution.

Successful applicants must promptly notify the International Relations Office of any changes to the information provided in their application, particularly with regard to the thesis title, thesis supervisor, host institution, or planned period of stay abroad. Any such changes will be subject to assessment, and continued eligibility for the scholarship will depend on their approval.



The scholarship may be revoked if the thesis project is carried out under the supervision of a thesis supervisor other than the one indicated in the application, except where the change results from circumstances beyond the student's control and has been duly authorized by the University.

Before Departure

Participants will receive a **Certificate of Permanence**, which must be signed by the host institution both at the beginning and at the end of the research period in order to certify the actual dates of the mobility.

At the End of the Mobility Period

The host institution must certify that the research activities included in the approved programme have been duly completed, indicating both the period of stay and the activities actually carried out.

In addition, the LUMSA thesis supervisor must provide a declaration confirming that the research activities set out in the thesis project have been effectively completed and that the corresponding academic credits have been recognized.

Article 7 – Scholarship Amount and Payment

The mobility period for research activities related to the preparation of the Master's degree thesis must have a minimum duration of two months and entitles the student to the recognition of 12 CFU. For this period, **students will receive a mobility grant of €1.750 in total.** Any period of stay exceeding the funded mobility period will not entitle the student to additional financial support or to the recognition of additional academic credits.

The grant will be paid in two instalments:

- **First instalment: €1.200**, to be paid before departure, upon submission of travel documentation confirming the student's arrival date in the host country.
- **Second instalment: €550**, to be paid upon completion of the mobility period, subject to verification of the required final documentation.

In order to receive the final instalment, students must submit:

- a) a declaration from the thesis supervisor confirming that the research activities provided for in the thesis project have been completed and that the corresponding academic credits have been recognized;
- b) a declaration issued by the contact person at the host institution certifying the period of stay abroad and the successful completion of the research activities (**Certificate of Permanence**).



If the actual period of stay is shorter than the approved mobility period, the grant will be recalculated on a pro rata basis according to the number of days of mobility certified by the host institution. For this purpose, the daily grant amount is €29.

The number of academic credits recognized may also be adjusted in proportion to the actual duration of the mobility period and the research activities completed.

Throughout the mobility period abroad, students retain their status as enrolled LUMSA students and are therefore required to pay the tuition fees due for the relevant academic year.

Article 8 – Insurance Coverage and Visa Requirements

Participation in the thesis research mobility programme is subject to the student holding **adequate health insurance coverage** and complying with all applicable immigration regulations. The applicable requirements vary depending on both the destination country and the student's nationality.

1. Mobility to EU and European Economic Area (EEA) Countries

For mobility periods in European Union Member States, Iceland, Liechtenstein, and Norway:

- **EU citizens:** In general, a valid **European Health Insurance Card (EHIC)** is sufficient. The EHIC entitles holders to access public healthcare under the same conditions as residents of the host country.
- **Additional insurance (optional):** If the host institution requires higher coverage limits or specific insurance not provided by the EHIC, students may consult the insurance agreements available through the University's [LUMSA Insurance Infographic](#).

2. Mobility to Non-EU Countries (Including the United Kingdom, Türkiye, Serbia, and North Macedonia)

For all destinations outside the geographical scope of the EHIC, healthcare coverage is not provided through reciprocal national healthcare systems.

- **Private Health Insurance (mandatory):** Before departure, students must independently obtain private health insurance covering the entire period of their stay abroad. Where required, the policy must also include medical repatriation and third-party liability insurance.

3. Provisions for Non-EU Students

Students who are non-EU nationals should pay particular attention to the following requirements:

- **Health insurance:** Students who are not resident in Italy or who are not entitled to an EHIC must obtain private health insurance valid for the destination country, whether within or outside Europe.



- **Residence permits:** Students are responsible for ensuring that their Italian residence permit remains valid for re-entry into Italy and is compatible with the planned period of stay abroad.

4. Visas and Consular Procedures

Obtaining all necessary travel and immigration documents is the sole responsibility of the grant recipient.

- **Visa application:** Students must complete all procedures required to obtain an entry visa by contacting the Embassy or Consulate of the destination country well in advance of their departure.
- **Country-specific requirements:** Students are strongly advised to verify all visa and immigration requirements applicable to their nationality and the intended duration of their stay.

Important: Failure to comply with the required insurance or immigration requirements may result in exclusion from the mobility programme and the withdrawal of the mobility grant.

Art. 9 - Personal Data Processing

The personal data collected for participation in the Call will be processed for the purposes described in the information notice available at the following [link](#), drafted in accordance with Article 13 of Regulation (EU) 2016/679 on the protection of personal data (“GDPR”). For further information regarding the University’s data processing activities, data subjects may contact privacy@lumsa.it.

Art. 10_ Procedure Officer

Pursuant to Law No. 241 of 7 August 1990, as subsequently amended and supplemented, the person responsible for the procedure under this Call is Dr Claudia Cogoni, International Relations Office (Directorate of Academic Student Services – Dr Bruna Marro), Via di Porta Castello 44 – 00193 Rome, e-mail: c.cogoni@lumsa.it – Tel. 06- 68.422.985.

Rome, 17 July 2026

The Rector

Prof. Francesco Bonini