



REQUEST FOR PROPOSALS CALL

LUMSA (*The Social and Environmental Consequences of Market Reforms: How Property Rights Shape Environmental Conservation, Civic Norms and Gender Roles in Societies* ", n. P2022NTXX5, CUP n. D53D2301787 0001,) n. 1/2024 – Service

(Tender for services of service within the scope of project Milestones 1 and 2 (Item C))

Art. 1 - Purpose of the Call

LUMSA, partner of the Project "The Social and Environmental Consequences of Market Reforms: How Property Rights Shape Environmental Conservation, Civic Norms and Gender Roles in Societies", n. P2022NTXX5, CUP n. D53D2301787 0001, funded under the PRIN 2022 PNRR, is looking for a supply of a technical, logistical, and organizational assistance service foreseen in the scope of the project Milestones 1 and 2 (item C - cost of consulting and other services). The costs related to the supply are considered as "services" within the scope of the project budget. Please note that all national and EU PNRR regulations must be respected as far as they are within your jurisdiction.

Art. 2 - General objective

In 2009, Benin implemented a land tenure reform (Plan Foncier Rural – PFR) that transformed collective and informal tenure into a private property system. This large-scale land tenure reform was implemented as a randomized control trial (RCT). The research project "*The Social and Environmental Consequences of Market Reform: How Property Rights Shape Environmental Conservation, Civic Norms, and Gender Roles in Societies*" aims to investigate the causal effects that different property regimes have on three different but strongly interconnected social issues: the conservation of forests and natural resources, civic norms and moral values of a society, gender roles and women's empowerment. The study will be based on field laboratory surveys and experimental measurements of related norms and practices, contributing to the empirical literature on market institutions (e.g. property rights) as determinants of socioeconomic outcomes, adding to three different streams of literature on (i) gender balance, (ii) social preferences and civic virtues, and (iii) environmental sustainability.

The research activity will take place in 30 rural villages in Benin included in the original RCT, and will involve an additional 4,400 individuals from different areas and departments within the country.

Art. 3 - Service to be provided:

The legal person selected for the assignment referred to in this Call will have to oversee the following activities in coordination with the LUMSA representatives:

- Logistics organization;
- Preparation of administrative documents for authorizations from local authorities;
- Recruitment and training of staff and research assistants – they must know the local languages (e.g. Fon, Adja, Bariba, Dendi, Mina, Fulani) and have experience in carrying out experimental laboratory work in the field;
- Pre-testing of the preliminary and complete survey;
- Data collection:
 - In 30 selected villages in the Plan Foncier Rural (PFR);
 - With a further 1400 subjects in southern Benin;
 - With a further 3000 subjects in villages in the western area (Gando) of Benin.
- Provision of a complete dataset with the survey data collected in the villages and with the selected subjects.

Art. 4 - Admission requirements

The Call is addressed to legal persons active in the provision of the services covered by the Call.

General requirements

Non-presence of exclusion cases (art. 136, par. 1, reg. (EU, EURATOM) 2018/1046) and possession of the necessary technical and professional capacity, as indicated in the Application for Participation.

Registration in the Register of the Chamber of Commerce, Industry, Crafts, and Agriculture or in the Register of Provincial Commissions for Crafts or with competent professional orders.

In the case of cooperatives and cooperative consortia, registration in the Register of Cooperatives.

If entities from another EU member state with registered office abroad, registration according to the procedures in force in the state of residence in one of the professional and commercial registers referred to in Annex II.11 of Legislative Decree 36/2023 and subsequent amendments equipped with tax identification (VAT).

Special requirements

Candidates must have adequate experience in relation to the subject of this Call.

Particularly:

- Deep and proven knowledge of the country and local contexts under investigation;
- Previous and consolidated experience in organizing data collection and experimental field activities;
- Previous experience in research projects with international agencies (e.g. World Bank), universities, and international research institutes;
- Local experts with a deep knowledge of the local institutional context and of the multiple languages spoken as well as of the English language.

The requirements must be possessed by the candidate at the time of submitting the application and for the entire duration of the relationship, under penalty of exclusion from the procedure and/or termination of the contract by law.

Art. 5 - How to participate and selection criteria

The candidates, as legal representatives of the applicant company, must send the application form (see Annex 1) accompanied by a copy of a valid identity document, a dated and signed curriculum vitae of the company, and the required attachments within August 29th 2024 at 24:00, exclusively by electronic means to the certified e-mail address: ricerca.lumsa@pec.it.

The subject of the email must be "PRIN P2022NTXX5—Servizi Milestone 1 e 2 (Item C—cost of consulting and other services)."

The application must be submitted in electronic format (PDF), signed by hand and scanned.

LUMSA will evaluate all applications properly received within the established deadlines and reserves the right to draw up a ranking based on the following criteria and respective scores:

Description	Maximum score
Technical bid	80 points
Financial bid	20 points

Total score	100 points
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Technical bid

The Bidder must include in the application, under penalty of exclusion from the selection procedure, a technical bid composed by completing the attached form (Annex 2) provided by the commissioning body and consisting in indications and detailed descriptions of all the activities required under this Call.

The technical bid will be evaluated according to the following criteria:

Description	Maximum score
Proven experience in data collection and field experiments in the country where the survey is being conducted	Max 20 points
Previous experience in research projects and collaborations with international institutions	Max 20 points
Quality of the technical-logistical proposal for data collection in 30 villages and 4500 subjects in different provinces	Max 20 points
Adequacy of the technical-organizational structure and coherence with the project concept	Max 20 points
Total score	80 points

Financial bid

The Bidder must insert in the application form, under penalty of exclusion from the selection procedure, a financial bid composed by completing the attached form (Annex 3) provided by the commissioning body and consisting in indications, in numbers and words, of the amount offered with respect to the set tender amount.

The financial bid must include all direct and indirect costs necessary for the performance of the assigned service, excluding VAT (the beneficiaries of ENI CBC grants in the Mediterranean Partner Countries can be exempt from taxes, therefore the service providers must issue invoices without VAT).

Increased, partial or otherwise conditional offers will not be accepted. Any failure to comply with the procedures required for submitting the bid, or any irregularity or any incompleteness in the bid or in the documents specifically indicated in this Call will result in exclusion from the selection procedure.

LUMSA, in having to carry out a comparative evaluation of projects in which the financial screening cannot ignore the technical/qualitative one, for the purpose of the assignment, will proceed to evaluate the most financially advantageous offer determined on the basis of the aforementioned evaluation parameters.

LUMSA reserves the right:

- a) not to proceed with the award in the event that none of the offers presented is deemed suitable.
- b) to proceed with the award even if only one valid offer is presented;
- c) to suspend and repeat, or cancel the tender.

Art. 6 - Duration of the assignment and financial information

The Candidate identified by LUMSA will enter into a service supply contract.

According to the project budget, the maximum amount foreseen for the offers is Euro 60,000.00 (sixty thousand, 00) gross of social security contributions and taxes, VAT included. If the currency of the country to which the offeror belongs is different from the euro, the offers must include the conversion from local currency to euro.

The publication of the Call, participation in the tender, the elaboration of the ranking, and the award proposal do not entail any obligation for LUMSA to award the assignment or, for the participants in the procedure, any right to any performance by LUMSA itself.

Accordingly, LUMSA reserves the right not to proceed with the award in the event that none of the offers presented are deemed suitable.

In particular, LUMSA is not required to pay any compensation to bidders, for any reason or title, for the offers presented.

LUMSA reserves the right to suspend, modify and cancel the tender procedure and to not to award the assessment, at any time and whatever the state of progress of the procedure, without those interested in the award being able to exercise any claim against it by way of compensation or indemnification.

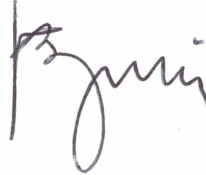
Point of contact

For requests for clarification and/or information, the following contact details are provided:

f.canade@lumsa.it.

Rome, 7 August 2024

The Rector
(Prof. Francesco Bonini)

A handwritten signature in black ink, appearing to read 'F. Bonini', is written over a faint, illegible stamp or watermark.

APPLICATION FORM - LUMSA (*The Social and Environmental Consequences of Market Reforms: How Property Rights Shape Environmental Conservation, Civic Norms and Gender Roles in Societies* ", n. P2022NTXX5, CUP n. D53D2301787 0001,) n. 1/2024 – Service

(Tender for services of service within the scope of project Milestones 1 and 2 (Item C))

To the Rector of the Libera Università SS. Assunta (LUMSA)
Borgo S. Angelo, 13
00193, Rome, Italy

The undersigned born in (...), on, resident in (...), street address, Tax Code / VAT No.,

as Candidate for the position in question
(the "Bidder")

REQUESTS

to be admitted to the selection production, and, aware of the responsibilities foreseen by law regarding false or mendacious declarations (Arts. 46 and 47 of Italian Presidential Decree of 28 December 2000, No. 445, as amended), under one's own personal responsibility,

DECLARES

(A) to be in possession of the general requirements set out in the Call, and, in particular:

- not to have been subjected to preventive/informative measures pursuant to Italian Legislative Decree of 6 September 2011, No. 159, as amended (i.e. the so-called "Anti-Mafia Code");
- not to be in a situation of conflict of interest on taking up the assignment;
- not to have been guilty of false declarations in providing the information required for the purposes of participation in the procedure and not to have failed to provide such information relevant for the purposes of participation and, in particular, not to be in any of the situations of exclusion referred to in Article 136, paragraph 1, of Regulation (EU, Euratom), No. 2018/1046 and in particular:
 - a) not to be in a state of bankruptcy, liquidation, receivership, arrangement with creditors, cessation of business, or in any other similar situation resulting from proceedings of a similar nature;
 - b) to have complied with obligations relating to the payment of social security and welfare contributions, and obligations relating to the payment of taxes and duties, to which end, the relevant Contribution Regularity Document and the Tax Regularity Document, the so-called "DURC" and "DURF", are attached, as issued by the relevant social security institution (e.g. INPS, Cassa Professionale) and tax agency (e.g. Agenzia delle Entrate). In the case of entities of another member state with a registered office abroad, registration in accordance with the current procedures of the state of residence applies.
 - c) not to have committed serious errors in carrying out business activities (by way of example, not to have undergone contractual terminations for non-fulfillment, application of penalties, disciplinary actions, or administrative sanctions by supervisory/control authorities)
 - d) that none of the persons with powers of representation, decision or control over the Bidder has been recipient of any final convictions for fraud, corruption, participation in a criminal organization, laundering of illicit proceeds or any other illegal activity affecting the financial interests of the European Union;

(B) that the Candidate possesses the following special requirements as required by the Call in question:

1. to be in possession of the other requirements indicated in Art. 4 of the Call;
2. to undertake to promptly notify any change in residence or address;
3. to be aware of all the rules contained in the Call;
4. to have knowledge of the English language to at least B1 level.
5. not to have a degree of kinship or affinity, up to and including the fourth degree, with any professor belonging to the University, or with the Rector, the General Director, or any member of the University Board of Directors.

The above requirements must be possessed by the Candidate when submitting the application form and for the entire duration of the relationship, under penalty of exclusion from the selection procedure, and/or termination by law of the contract.

(C) to accept the conditions of execution of the assignment in compliance with relevant national and European Union legislation;

(D) to give consent to the processing of their personal data pursuant to EU Regulation no. 2016/679, according to the methods set out in Annex 1a to the Tender.

Date and signature _____

Attachments:

- Signed original front and back copy of a valid identity document;
- Valid business certificate of the Bidder;
- Contribution Regularity Document;
- Self-certification of fiscal regularity.

Personal data processing notice

Notice pursuant to and for the purposes of Article 13, Reg. (EU) 2016/679.

The **DATA CONTROLLER**, as per Arts. 4 and 24 of Reg. EU 2016/679, is Libera Università Maria Ss. Assunta (LUMSA), with registered office in Via della Traspontina, 21 - Rome, in the person of its Chairman of the Board of Directors.

DATA PROTECTION OFFICER (DPO) - LUMSA has also appointed a Data Protection Officer (DPO) pursuant to Arts. 37-39 of Reg. EU 2016/679, contactable at the email address: dpo.lumsa@dpoprofessionalservice.it.

Purpose of the processing	Legal basis of the processing	Data retention period
Participation in the comparative evaluation procedure, based on qualifications and an interview for the awarding of a grant.	Art. 6, Par. 1, Lett. b) Execution of pre-contractual measures	The personal data contained in the rankings, in the applications and in other documents referred to in the Call will be kept for 10 years following the termination of the relationship, or for the necessary time required by law in relation to any non-contractual and contractual issues that may arise.

Data provision

The provision of the data is mandatory for the purposes of evaluating the requirements for participation in the selection, under penalty of exclusion from the selection procedure.

Recipients

In order to comply with existing contracts or related purposes, your data will be shared with third parties belonging to the following categories: - parties that provide services for the management of the information system used by LUMSA Libera Università Maria Ss. Assunta and telecommunications networks; - platform managers for the services listed above (e.g. site hosting providers); competent authorities for the fulfilment of legal obligations and/or the provisions of public bodies, upon request; - University structures for institutional purposes or for compliance with legislative obligations; - members of the Evaluation Committees; - certifying administrations for the control of the self-certifications made for the purposes of Italian Presidential Decree 445/2000. Parties belonging to the aforementioned categories perform the function of the Data Controller, or operate in total autonomy as separate data controllers.

Data transfer to a third country and/or an international organization

The personal data provided will not be transferred outside the European Union. If the Data Controller were to transfer the data outside the European Union, such transfer would be made by the Data Controller only after informing the Data Subject, on the basis of Articles 44 and following of EU Regulation 2016/679 "General principle for transfers".

Rights of the Data Subject | Lodging a complaint with the supervisory authority

The Data Subject may assert the rights as expressed by Articles 15, 16, 17, 18, 19, 20, 21 and 22 of EU Regulation 2016/679, by contacting the Data Controller via email at the address of privacy@lumsa.it, or by contacting the DPO at the address of dpo.lumsa@dpoprofessionalservice.it. The Data Subject has the right, at any time, to request from the Data Controller access to the personal data, to correct or erase such data, or to limit its processing.

Without prejudice to any other administrative or judicial appeal, if you, as the Data Subject, believe that any processing of data concerning you violates the provisions of EU Reg. EU 2016/679, as per Art. 15, Letter f, of the aforementioned Reg. EU 2016/679, you have the right to lodge a complaint with the Guarantor for the Protection of Personal Data.

In the cases provided for, the Data Controller, has the right to the portability of the personal data, and, in such case, the Data Controller will provide the personal data in a structured, commonly used and machine-readable format.

Modification of the Privacy Policy

The Data Controller reserves the right to modify, update, add or remove parts of this Privacy Policy at its own discretion, and at any time. In order to facilitate verification of such, the Privacy Policy will contain an indication of the update date.

Update date: 6 March 2019

I, the undersigned, declare to have been informed that the personal data transmitted with the application to participate in the selection procedure will be processed for the purposes of managing the selection procedure and for statistical purposes.

Date

Signature

Facsimile of substitutive self-certification of CERTIFICATIONS (as per Art. 46, Para. 1, of Italian Presidential Decree No. 445/2000, as amended) and SUBSTITUTE SELF-CERTIFICATION OF STATUTORY DECLARATIONS (as per Art. 47, Para. 1, of Italian Presidential Decree No. 445/2000, as amended)

The undersigned SURNAME

NAME TAX CODE / VAT No.

BORN IN PROVINCE/COUNTY ON OF SEX CURRENTLY RESIDING IN
..... PROVINCE/COUNTY AT THE ADDRESSNO.PHONE:
.....,

aware that false declarations are punishable under the Italian Penal Code and special laws on the matter,

DECLARES:

.....
.....

Date

Signature.....