



THE RECTOR

- WHEREAS The Statute of the Libera Università Maria Ss. Assunta issued by decree Rector's Decree No. 920 of August 01, 2011, published in the Official Gazette No. 207 of September 06, 2011
- WHEREAS The provisions of Article 30 of the University Teaching Regulations adopted by Rector's Decree No. 1055 of September 18, 2012;
- WHEREAS The University Erasmus Regulations;
- CONSIDERING That this call is contingent upon the adoption of the ERASMUS+ Program 2021/2027 as well as the ECHE Accreditation 2021/2027

DECREES

Call for applications

for the allocation of 350 scholarships funded under the ERASMUS+ Program (Key Action 1) for mobility activities for the purpose of study to be carried out abroad during the academic year 2024/2025, and aimed at students currently enrolled in LUMSA's courses of study (Cycles I and II) in the academic year 2023/2024. Provided that the latter will enrol at this university for the academic year 2024/2025.

APPLICATION DEADLINE: SATURDAY, FEBRUARY 17th 2024 11:59 p.m



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REFERENCE WEB PAGES:

CONTACTS INTERNATIONAL OFFICE: <https://lumsa.it/it/esperienze-estero-international>

ERASMUS+ WEB PAGE FOR STUDY - OUTGOING STUDENTS: <https://lumsa.it/it/erasmus-per-studio>

CLIC (International Language and Certification Centre): <https://lumsa.it/it/clic-centro-linguistico-internazionale-e-certificazioni>

LIST OF DOCUMENTS AVAILABLE AT THE FOLLOWING LINK: <https://lumsa.it/it/erasmus-per-studio>

- Privacy Policy

DURING THE APPLICATION:

- Info Erasmus+ Mobility for Study
- Guide to the correct application submission
- List of available destinations and language levels required by individual universities
- Erasmus coordinators (professors who support you for your destination choice)

AFTER THE DESTINATION ASSIGNMENT:

- Erasmus coordinators (contacts of professors for each degree program who help you to establish a Learning Agreement (Plan of Study to be carried out during the Erasmus mobility period) once you have your destination confirmed)



CALL ERASMUS+

MOBILITY FOR STUDY

ACADEMIC YEAR 2024 – 2025

Within the framework of the Erasmus+ Program, it is announced the allocation of 350 scholarships dedicated to LUMSA students who intend to carry out a mobility period in Europe during the academic year 2024/2025 and who will enrol at this university in the same academic year.

Art. 1

1.1 Purpose

Erasmus+ is the mobility program wanted and funded by the European Union that allows university students to spend a period of study abroad at another university in a different country. In this way, the Erasmus+ Program allows students to enjoy cultural experiences abroad, learn about new higher education systems, improve their knowledge of at least one other language and meet young people from other countries, actively participating in the construction of an increasingly united Europe.

1.2 Eligible Period

The stay abroad must be accomplished by September 30, 2025. This call is intended to be valid for both the first and second semester. The student may express a preference when accepting the assigned destination (see "Guide to Correct Acceptance of Assigned Destination" published with the call).

1.3 Duration

The duration of the mobility period abroad is predetermined according to the agreements signed with the partner universities, which usually do not exceed six months. The study period abroad goes from a minimum of two months (cannot be less than 60 days) to a maximum of twelve months. The extension of the mobility period abroad is allowed only for proven educational reasons that can be evaluated together with the International Relations Office and in agreement with the partner university. No Erasmus scholarship may be awarded for such extensions.



Art.2

2.1 Eligible activities

The Learning Agreement must be agreed between the student, the Erasmus Coordinator of their course and the destination partner university before departure. The list of Erasmus Coordinators for each course is included in the Call for Proposals.

At the end of the Erasmus study period, LUMSA guarantees the full recognition of the activities carried out abroad and certified by partners through ECTS credits (corresponding to our current CFUs).

The activities allowed during the mobility period are:

- Course attendance and taking exams, for a minimum of two months and a maximum of twelve months, based on the timeline stipulated in the agreement;
- Internship as part of a single period of study in accordance with the learning agreement (study plan). The internship must be carried out under the supervision of the same university where the student is carrying out the mobility period, and the two activities (study and tranship) must be carried out consecutively. The total duration of this combined mobility period must be a minimum of 2 months and a maximum of 12 months;
- Thesis Preparation Activity. This activity is reserved exclusively for students enrolled in a Master's or Bachelor's degree program. The total duration is at least 2 months and is complementary to a period of study mobility.

It is not possible to take exams at LUMSA during the Erasmus period at the host university.

2.2 Double Degree

In the framework of the Erasmus+ program, LUMSA has signed a series of double degree agreements (highlighted in the "list of available destinations" file published with the call), which provide for an integrated study program set up by the two universities, allowing students to complete part of their university career at LUMSA and part abroad at a partner university, obtaining both an Italian and a foreign degree at the end of the course.

Students who may be interested in a double degree must also apply for Erasmus mobility within the framework of this call, selecting the destination related to the double degree they are interested in.

The grants available for double degree programmes are distributed as follows:

- **Université de Lille** – 5 scholarships reserved for those who have already passed the selection held at the GEPLI Department, enrolled in the LM52 Master's Degree;
- **EFAP - Ecole Française des Attachés de presse et des Professionnels de la Communication (Paris)** – 4 scholarships reserved for students enrolled in the LM59 Master's Program;
- **Université Catholique de Lyon** – 4 scholarships reserved for students enrolled in the LM59 Master's Program;



- **Universidad de Huelva** – 4 scholarships reserved for students enrolled in the first year of the LM87 master's program;
- **Universidade Catolica Portuguesa** – 4 scholarships reserved for students enrolled in the LM59 Master's Program.

2.3 European Union grant for students during mobility

EU funding for Erasmus+ study mobility students should be considered as a contribution to the increased costs associated with their stay abroad.

The Erasmus+ study programme will be adjusted, if necessary, for cases of force majeure or health emergencies, which can be agreed with the National Agency.

This is a monthly amount depending on the country of destination of the student during their mobility and stay abroad. Specifically, the funding is broken down by groups of destination countries grouped by cost of living:

Group 1 Program countries with higher cost of living	Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, the Netherlands, Sweden. Faroe Islands, United Kingdom, Switzerland	€ 350,00 per month
Group 2 Program countries with an average cost of living	Czech Republic, Cyprus, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain	€ 300,00 per month
Group 3 Program countries with a low cost of living	Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Hungary, Turkey	€ 250,00 per month



These amounts are indicative. They are subject to final quantification by the European Commission.

The Erasmus grant is generally paid in two tranches: the first, amounting to 70% of the total grant, is paid upon submission of the document certifying arrival at the host university, and the second, at the end of the mobility period, is paid only after verification of the correct and complete end-of-stay documentation and completion of the final report sent by the EU Commission.

In accordance with the Community provisions in force at the date of publication of the present call, the calculation of the mobility grant for study purposes will be made in days, according to the note of the Erasmus+ National Agency of 17 September 2014 Prot. no. 21484/ERASMUSPLUS/KA1. The actual calculation of the grant amount will therefore be based on the certificate of attendance presented by the student at the end of the mobility period.

2.4 Additional Erasmus+ funding for students with fewer opportunities for mobility

There is an additional monthly contribution to the European Union grant, set at €250, for students with fewer opportunities, determined by an ISEE statement of their household, less than €15,000, which will be requested upon winning the call.

These amounts are indicative. They are subject to final quantification by the European Commission.

2.5 Grants and merit contributions

In addition to the Erasmus grant, the University also provides for "*una tantum*" merit-based contribution set at a fixed amount of EUR 400 to all those who have achieved a minimum of 26 CFU during the mobility period. The actual outcome of the mobility will be verified by comparing the credits for examinations/activities actually recorded in the so-called Transcript of Records, and not on the basis of the credits foreseen in the Learning Agreement.

2.6 Students with disabilities and learning difficulties

In order to ensure equal opportunities for participation in the Erasmus+ programme, the European Commission may fund additional grants for students with physical, mental or health needs. The availability of these grants will be communicated directly to the students with physical, mental or health-related needs who have been awarded a grant, according to the indications provided by the European Commission.

2.7 Return of the Erasmus mobility grant and/or other contributions

In the following cases, the International Relations Office will request the full or partial repayment of the mobility grant and/or any other additional contribution:

- The student has not spent at least two months abroad; only the Certificate of Permanence will be used to determine the actual period;



- Failure to provide, within 30 days of the end of the mobility, the documentation requested by the National Agency and specified in the Mobility Agreement
- Failure to pass a single examination for which credits are provided in the Learning Agreement and for which useful course credits can be recognised in the curriculum.

Art. 3

3.1 Requirements needed to apply for at the call

Scholarships are available to those in one of the following positions:

1. To be duly enrolled at LUMSA for the 2023/2024 academic year (this means being in order with the payment of fees due before submitting the application) in a three-year course or a one-cycle Master's or Masters course;
2. To be a student in a Bachelor's programme in the graduation session of the academic year 2023/2024, with the obligation to enrol in a Master's programme in the academic year 2024/2025;
3. Before the departure, the student must be duly enrolled at LUMSA for the 2024/2025 academic year and have paid the first tuition fee for the academic year 2024/2025.
4. Possess a valid language certificate attesting to an adequate knowledge of the foreign language in which the courses are taught at the university of destination, on pain of exclusion from the competition;
5. To be a citizen of a Member State of the European Union or of one of the countries participating in the Erasmus+ programme, or to have obtained refugee or stateless status in a State, or, if you are a non-EU citizen, to be regularly enrolled. Non-EU citizens, in addition to being regularly enrolled at LUMSA, must have a residence permit (Permesso di Soggiorno) if they are present on the Italian territory. It should also be considered that, in the event of winning, the possibility of carrying out the exchange is always subject to the issue of an entry visa in the country of destination (which must be obtained independently and well in advance of the date of departure). Please also note that some countries require students to provide proof of financial means in order to obtain a visa;
6. Demonstrate the coherence between the course followed, the programme of study indicated in the Learning Agreement and the chosen field of study.

NOTA BENE: Those enrolled in the final year of a Bachelor's degree who intend to start in the first year of a Master's degree (enrollment Academic Year 2024/2025) will be able to carry out mobility only after finalising enrolment in the Master's degree. Therefore, in the event that the deadlines of the destination university are not compatible with the timetable for completing enrolment in the LUMSA Master's programme, the beneficiaries will necessarily have to carry out the mobility during the second semester. Completion of enrolment means: enrolment or renewal of enrolment with payment of the fixed stamp duty and regional tax, as provided for in the LUMSA Fees Regulations, as well as payment of any fees that may be due at the time of signing the Financial Contract.

It is not possible to carry out the Mobility to the country of residence.



Students who have already benefited from an Erasmus mobility grant, either for a traineeship (Erasmus Traineeship) or for studies (whose mobility period did not exceed 12 months per study cycle or 24 months in the case of enrolment in a single cycle), are also eligible to apply.

3.2 Maximum number of destinations to be included in application

It is possible to apply for THREE partner universities in order of preference.

Please refer to the "list of available destinations" file published together with the call, where you will find the list of destinations organised by field of study and partner country, as well as the relative number of places available. Please note that mobility to non-European countries has a limited quota and lasts for 6 months, which cannot be extended.

PLEASE NOTE: When choosing a destination, it is advisable to carefully examine the curriculum offered by the foreign university in order to check its compatibility with your own study plan, language requirements and any entry and stay regulations in the foreign country. For example, for communication students, some curricula may be more suited to journalism curricula and others to marketing or audio-visual curricula; for business students, some curricula may be more suited to business curricula and others to management curricula, and so on for other fields of study. For this reason, it is essential to consult the curricula offered by the university of your choice at the application stage.

3.3 How to submit an application for mobility

Students may submit their applications **NO LATER THAN SATURDAY 17th FEBRUARY 2024 23:59** by filling in the application form available on the following website: <https://servizi.lumsa.it/Start.do>.

It will be possible to complete the application form from **21 DECEMBER 2023**.

The application process is entirely online, so there is no need to submit a paper application to the International Relations Office.

A Guide to the correct submission of applications has been published along with this call, which describes the steps to be taken to submit your application correctly.

Your application will be submitted automatically once you have completed the online procedure.

3.4 Documents to be attached

When applying, the following documents must be uploaded to the same website in PDF format:

- **Identity card or passport (both sides)**
- **Certificates attesting to your knowledge of the languages required by the university of your choice.**



3.5 Language requirements

Regardless of the language level required to apply for this call, it is the responsibility of the student:

- a) Check the language requirements of the university of your choice;
- b) Find out in which language the courses are taught at the chosen university;
- c) To have a certificate attesting the knowledge of the language required by the universities of destination;
- d) It is recommended that you check whether the university of your choice requires any specific language certificates (e.g. IELTS certificate).

Possessing the level of linguistic competence required by the university of destination is a necessary condition for acceptance by that university and thus receiving the grant.

To find out the language level required by each partner university, please consult the "list of available destinations" file published with the call.

PLEASE NOTE: Some universities offer courses in more than one language. Please check that the courses you are interested in are taught in the language for which you are certified at the required level.

Only certificates issued from January 2020 and obtained from organisations accredited by the Ministry of Education (<https://www.miur.gov.it/enti-certificatori-lingue-straniere>) or the University Language Centre (CLIC) will be valid.

If the student does not have the above mentioned language certificates, they will have to acquire them independently or book the language assessment service offered by the University Language Centre (CLIC) by clicking on: <https://docs.google.com/forms/d/e/1FAIpQLSfRcZ7RErEsmipyQFrRukcfVlSmQ5ZoMhkp9koHgn0VX0AZNw/viewform>

This language assessment is to be considered free for LUMSA's students. Language assessment bookings must be made as soon as possible and no later than ten days before the call deadline.

For more information, please contact CLIC: <https://lumsa.it/it/clic-centro-linguistico-internazionale-e-certificazioni>

Students enrolled in LUMSA courses with an English or international language course, native speakers and students with a baccalaureate, bilingual or foreign language diploma are also required to upload their language certificate. If they do not have a valid certificate, they can use the CLIC assessment service.

If you have a **double degree (Italian and foreign)**, you can upload this instead of the language certificate.



3.6 Cases of loss of position in the ranking

The selected student will lose their right to the mobility grant and their position in the ranking list if the language certificate submitted, at the time of application, does not attest to the minimum level required by the chosen university or does not comply with section 3.5 of this article.

If the winner is not enrolled for the 2024/2025 academic year, they will forfeit the scholarship.

3.7 Selection committee and criteria

The selection committee is appointed by the decree of the Rector or his delegate for internationalisation.

Candidates are selected using the following scoring criteria:

- On the basis of the grade average (understood as the weighted average of the examinations taken and recorded during the last useful examination session, with a maximum of 15 points);
- On the basis of the number of credits obtained (understood as the number of credits already obtained in relation to the number of credits that can be obtained before the last useful examination session, i.e. during the winter session 2024), for a maximum of 15 points;
- On the basis of the total number of credits acquired in the career up to the last useful examination session, multiplied by 0.03. In the case of Master's students, the 180 credits obtained for a Bachelor's degree will also be taken into account.

PLEASE NOTE: The credits and grades of all exams taken during the Winter Examination Term (Jan-Feb 2024) will be considered. In this regard, students taking exams during the winter session are reminded to urge the lecturer to record the grade by 25 February at the latest.

Art. 4

4.1 deadlines and modalities for acceptance of the proposed location

From 8th March 2024 and no later than 15th March 2024, students will be able to access their Mi@lumsa profile (see "Guide to the correct submission of the application and acceptance of the assigned destination") to check if they have been successful and to confirm or reject the assigned destination.

If the assigned destination is neither accepted nor rejected by 15th March 2024, the student will lose the right to the place and consequently the Erasmus grant.

These dates may be subject to change, which will be communicated to students on the call page as soon as possible.

4.2 Residual grant allocation

Any remaining grants will be re-allocated after that the ranking has been published.

If the requested destinations are not available, but there are vacancies at other partner universities, an alternative destination will be proposed by the International Relations Office.

Reassignment will in any case be subject to the availability of funds and may take place on condition that the application is compatible: a) with the available location b) with the language skills required by the host university.



Students who did result as winners, but they are still interested in carrying out the mobility for study without a grant, should contact the International Relations Office.

4.3 Host University Acceptance

Following the student's acceptance of the proposed destination (sections 4.1 and 4.2), the official approval of the application is under the responsibility of the host institution.

Students who have been awarded a grant must sign a financial agreement before departure. In the event that the student is unable to go abroad, they must give notice of the cancellation of the mobility grant by mail to erasmuslumsa@lumsa.it at least thirty days before the planned date of departure, stating the reasons for the cancellation.

The Erasmus+ mobility is subject to the acceptance of the partner university, which may decide not to accept the student for a number of undeniable reasons, for example:

- Lack of language requirements on pain of the exclusion;
- Incompatibility or poor consistency between the programme (Learning Agreement) and the educational offer of the receiving institution;
- Insufficient credits to complete during mobility (Please note that one semester requires approximately 30 credits);
- Failure to meet the deadlines set by the host university for Erasmus+ registration.

4.4 Selected students: what to do

It is the responsibility of the winning student to:

- Submit your application to the host university according to procedures provided by them.
- Fill in the Learning Agreement.

APPLICATION

It is also the student's responsibility to consult the website of the host university abroad and to gather all the information concerning the application deadlines and the steps to be taken (registration at the foreign institution as an Erasmus student).

It is also the student's responsibility to check and comply with the entry, visa and health insurance requirements of the destination country. Any costs required by the destination country and/or institution cannot be covered by LUMSA University.

Applicants are reminded to constantly check the personal email address provided in the application form, to which all communications from both the LUMSA International Office and the host university will be sent.



It's necessary to fill in and send the forms according to the procedures requested by the Host University and to respect the deadlines set by them. If they are not met, the host university reserves the right to refuse the student selected by LUMSA.

LEARNING AGREEMENT

In accordance with Community rules, all selected students are required to draw up a Learning Agreement before departure, specifying both the activities to be undertaken abroad and those to be validated at LUMSA. The Learning Agreement must be approved by their Erasmus coordinator (see list published with the Call) and by the host university. The L.A. submission procedure is entirely online. Please consult the guide published with the Call.

OLS (ONLINE LINGUISTIC SUPPORT)

All selected students will be able to use the European Commission's online training platform EU ACADEMY, which offers free language courses. They will be informed by mail.

4.5 University/Tuition fees

During the period of study abroad, the beneficiary student will continue to pay the university fees set by LUMSA. No university fees (in particular tuition fees, registration fees, examination fees, laboratory and/or library access fees) may be charged to Erasmus students by the host institution. However, the host institution may ask for a small contribution to cover possible insurance costs and the use of various materials (photocopies, laboratory products, etc.). These costs will be treated in the same way as for local students.

4.6 Health insurance coverage

A valid European Health Insurance Card (EHIC), issued by the Ministry of Health, is generally sufficient to obtain health insurance cover while abroad in EU countries, Iceland, Liechtenstein and Norway. For information:

<https://www.salute.gov.it/portale/cureUE/dettaglioContenutiCureUE.jsp?lingua=italiano&id=624&area=cureUnioneEuropea&menu=vuoto>

If you are going to Turkey or the United Kingdom, you will need to make your own private health insurance arrangements before you leave.

Students from non-EU countries and non-residents in Italy, if they are not in possession of the European Health Card, must open a private health insurance policy that is valid throughout Europe.

Art. 5.

Amendments

This Call for Proposals may be modified on the basis of concrete indications from the Erasmus+ National Agency, INDIRE, and such modifications will be communicated and distributed through the usual channels (website, e-mail, etc.).



LUMSA
UNIVERSITÀ

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j.morana1@lumsa.it

Roma, December 15th 2023

The Rector
Prof. Francesco Bonini