



LUMSA
UNIVERSITÀ



CALL ERASMUS+MOBILITY FOR STUDY

ACADEMIC YEAR 2023-2024

THE RECTOR

CONSIDERING the Statute of the Free University Maria Ss. Assunta issued by Rectoral Decree n. 920 of August 01, 2011, published in the Official Gazette n. 207 of September 06, 2011 Rector's Decree no. 920 of 01 August 2011, published in the Official Gazette no. 207 of 06 September 2011;

CONSIDERING the provisions of Article 30 of the University Teaching Regulations adopted by Rectoral Decree no. 1055 of 18 September 2012;

HAVING REGARD to the University Erasmus Regulation;

CONSIDERED that the present call is bound to the adoption of the future ERASMUS+ 2021/2027 Program, as well as to the ECHE 2021/2027 Accreditation.

DECREES

Call for applications

for the assignment of 420 scholarships financed under the ERASMUS+ Program (KeyAction 1) for mobility activities for study purposes to be carried out abroad during the a.y. 2023/2024, and addressed to students currently enrolled in LUMSA study courses (I,II, III Cycle) in the academic year 2022/2023 and who will enroll at this university for the 2023/2024 academic year.

APPLICATION DEADLINE MONDAY, TUESDAY 31, 2023 AT 23:59

Article 1

1.1 Purpose

Erasmus+ is the mobility program wanted and funded by the European Union that allows students university students to spend a period of study at a university in a different country. The Erasmus+ Program thus allows you to live cultural experiences abroad, to meet new people higher education systems, to improve their knowledge of at least one other language and to meet young people from other countries, actively participating in the construction of an ever more united Europe.

1.2 Eligible Period

The stay abroad must be completed by 30 September 2024. This call is intended valid for both the first semester and the second semester. The student will be able to express a preference in the acceptance phase of the assigned site (see "Guide to the correct acceptance of the assigned venue" published together with the announcement).

1.3 Duration

The duration of the mobility period abroad is predetermined on the basis of the agreements signed with the partner universities which usually do not exceed 6 months. The period of study abroad ranges from a minimum of two months (it cannot be less than 60 days) to a maximum of twelve months. They are allowed extensions only for proven educational reasons which can be assessed together with the International Relations Office and in agreement with the partner University. No scholarship will be awarded for such extensions Erasmus study.

Art.2

2.1 Eligible activities

The didactic-training activity abroad must be agreed before departure for the Erasmus destination, between the assignee student and the Erasmus Coordinator of his or her Degree Course and the destination partner university, in order to prepare the online Learning Agreement (Piano degli studies to be carried out during the Erasmus mobility period). Published together with the notice you can find the list of the Erasmus Coordinators of the Degree Courses. At the end of the Erasmus study period, LUMSA guarantees the full recognition of the activities carried out abroad and certified by partners through ECTS credits (corresponding to our current credits). The activities allowed during the mobility period are: - attendance of courses and taking exams, for a minimum of two months and a maximum of twelve months, based on the timing set out in the agreement; - internship within a single study period on the basis of what is foreseen in the Learning Agreement (study plan). The internship must be carried out under the supervision of the same University/Institute where the student carries out the period of study; the two activities (study and traineeship) must be carried out consecutively. The total duration of this period of combined mobility is a minimum of 2 months and a maximum of 12 months. - preparatory activities for the degree thesis. This activity is reserved exclusively for students enrolled in a master's degree or a single-cycle degree. The overall duration is minimal 2 months and is supplementary to a mobility period for study; During the Erasmus period carried out at the host university it is not allowed to take exams at LUMSA

2.2 Double titles

As part of the Erasmus+ program, LUMSA has stipulated some Double Degree agreements (highlighted in the "Cooperation Agreement" file published together with the tender) which provide for an integrated programme of study, established by the two Universities, which allows students to attend a part of their university career at LUMSA and a part abroad at a partner university, obtaining at the end of the course both the Italian and the foreign qualifications. Students who may be interested in double degrees are also required to apply for Erasmus mobility pursuant to this notice by selecting the destination relating to the double qualification of interest. The scholarships available for Double Degree are distributed as follows:

- **Université de Lille** – 4 scholarships reserved for those who have already passed the selection held at the GEPLI department enrolled in the LM52 master's degree course
- **EFAP - Ecole Francaise des Attaches de presse et des Professionnels de la Communication (Paris)** – 4 scholarships reserved for students enrolled in the LM59 master's degree course
- **Université Catholique de Lyon** – 4 scholarships reserved for students enrolled in the degree course master's degree LM59
- **Universidad de Huelva** – 4 borse di studio riservate agli studenti iscritti al primo anno di corso di laurea magistrale LM87

For all the double qualifications indicated above, both level B2 and language certificates are required of the country of destination and of the English language.

2.3 European Union contribution due to mobility students

Community funding for Erasmus+ study mobility students is to be considered as a contribution to the higher expenses associated with the stay abroad. The Erasmus+ program for study will be adapted, if necessary, to situations of force majeure or health emergency that will eventually be agreed with the national agency. It is a monthly amount related to the country of destination of the mobile student and to the months actual stay abroad. In particular, funding is broken down into groups of countries destination grouped by cost of living:

Group 1

Program Countries with higher cost of living

Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, Liechtenstein, Norway, Islands Faroes, United Kingdom, Switzerland: **€350.00/month**

Group 2

Program Countries with average cost of living

Austria, Belgium, Germany, France, Italy, Greece, Spain, Cyprus, the Netherlands, Malta, Portugal: **€300.00/month**

Group 3

Program Countries with low cost of living

Bulgaria, Croatia, Republic Czech, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia, Northern Republic Macedonia, Turkey: **€250.00/month**

These sums are to be understood as indicative pending confirmation by the Commission European definitive quantification.

Payment of the Erasmus grant is generally made in two tranches: the first, equal to 80% of the total scholarship. after sending the document certifying the arrival at the host university and the second after the conclusion of the mobility period and only after verification of the correct and complete end-of-stay documentation and the compilation of the Final Report which will be sent by the EU Commission.

Those who, during the a.y. 2023/2024, who receive a PhD scholarship will be able to only benefit from the Erasmus student status but not from the Erasmus financial contribution.

According to the Community provisions in force on the date of issue of this notice, the calculation of the mobility grant for study purposes will be carried out in days, according to the note from the National Agency Erasmus+ of September 17, 2014 Prot. n. 21484/ERASMUSPLUS/KA1.

For the effective calculation of the amount of the scholarship, the certificate of permanence delivered by the student at the end of the mobility will therefore be used as proof.

2.4 Additional integration with Erasmus+ funds due to students with fewer opportunities in mobility

An additional monthly contribution to the European Union stock exchange is foreseen, set at € 250, in favor of students with fewer opportunities, determined by an ISEE certificate from their family unit, less than € 15,000 which will be requested following the winning of the tender.

These sums are to be understood as indicative pending confirmation by the Commission European definitive quantification.

2.5 Scholarships and contributions of merit

The University also provides for the disbursement of a contribution based on merit established as a fixed amount of 400 euro, additional to the Erasmus grant, granted to all those who have achieved in the period of mobility a minimum of 24 credits. The check on the actual result of the mobility will take place by comparing credits for exams/activities actually recorded in the so-called Transcript of Records, and not on the basis of the credits programmed in the Learning Agreement.

2.6 Students with disabilities and learning difficulties

In order to ensure equal opportunities to participate in the Erasmus+ Programme, the European Commission can finance supplementary contributions to male and female students with needs relating to conditions physical, mental or health. The availability of these contributions will be notified directly to the scholarship recipients with needs relating to physical, mental or health conditions.

2.7 Return of the Erasmus mobility grant and/or other contributions

The International Office will forward a request for total or partial return of the scholarship mobility and/or any other supplementary contributions in the following cases:

- the student has not completed at least 2 months of stay abroad; to determine the effective period only the Certificate of Permanence will prevail;
- failure to deliver the documentation within 30 days of the end of the mobility period original requested by the Italian National Agency indicated in the Mobility Agreement
- not having passed even an exam with credits foreseen in the Learning agreement and which can be recognized with training credits useful in your study plan.

Article 3

3.1 Requirements at the time of application submission

Le borse di studio sono destinate a coloro che si trovino in una delle posizioni di seguito indicate:

1. Be regularly enrolled in the a.y. 2022/2023 at LUMSA (it is intended to be in compliance with payments of fees due prior to the time of submission of the application) a three-year degree course or a master's or cycle degree course or even to a PhD;
2. Be graduating from a three-year degree course in a graduation session of the a.y. 2022/2023, with the obligation to enroll in a master's degree course in the a.y. 2023/2024;
3. Be in possession of a valid certificate attesting to an adequate knowledge of the foreign language in which the courses are taught at the university of destination, under penalty of exclusion request;
4. Be a citizen of a member state of the European Union or of one of the countries participating in the Erasmus+ programme, or have obtained the status of Refugee or Stateless person in a State or, if non-EU citizens, be regularly registered. Non-EU citizens, in addition to be duly registered with LUMSA, must be in possession of the permit to residence, if present on the Italian territory. It should also be borne in mind that

in the event of a win, the possibility of undertaking the exchange is always subject to the issuance of an entry visa in the Country of destination (practice that must be followed independently and well in advance of the date starting point). It should also be noted that in order to obtain a visa, some countries require students to certify the availability of financial means.

5. demonstrate coherence between the course of study followed and the study program indicated in Learning Agreement (Erasmus study plan) and the chosen subject area.

PLEASE NOTE: Those enrolled in the last year of a three-year degree course who intend to start in the first year of the master's degree course (enrolment a.y. 2023-2024) will be able to carry out the mobility only if the university of destination were not compatible with the timing for the improvement of enrollment in the master's degree course at LUMSA, the assignees must necessarily carry out the mobility in the second semester. Completion of registration means: enrollment or renewal of enrollment with payment of the possibly expired on the date of stipulation of the financial contract.

Furthermore, mobility to one's own country of residence is not permitted.

Students who have already benefited from a scholarship can also participate in the call for applications Erasmus mobility both for internship reasons (Erasmus Traineeship) or study (whose mobility period has not been longer than twelve months for each cycle of studies).

3.2 Maximum number of destinations to be included in the application and partner countries

You can apply to only one partner university. See the "Cooperation Agreement" file published together with the tender in which the subdivision of the destinations sorted by areas of study and partner countries and the related places available. It is noted that for non-European countries, mobility will have a limited quota and will be for 6 months, which cannot be extended.

PLEASE NOTE: When choosing the destinations, it is recommended to read the offer carefully of the foreign university to verify compatibility with your study plan, the requirements language and any methods of entry and stay in the foreign country. For example, for students of the communication area there may be some study plans that are more suitable for the curricula of journalism, and others more suitable for those of marketing or audiovisual sciences while for students from the area of economics there may be curricula more suitable for business curricula and others for those of management and so on for the other areas of study. That's why it is of fundamental importance to consult the didactic offer of the university that will be selected in the phase of question.

3.3 Presentation of the mobility application

Students can submit their application **NO LATER THAN 31 JANUARY 2023** by filling in the Application Form available on the following web page: <https://servizi.lumsa.it/Start.do>. It will be possible to fill in the Application Form from **15 DECEMBER 2022**.

The application submission procedure is entirely online and therefore is not required paper presentation of the documentation to the International Office. **A Guide to the correct submission of the application has been published together with this announcement application form describing the steps to be taken in order to correctly submit the application for application.**

The submission of the application will take place automatically once the online procedure has been completed.

3.4 Documents to attach

During the application phase, the following documents **must be uploaded to the same web page in PDF** format:

- **valid identity card or passport (front/back)**

- **certificates or attestations proving the linguistic knowledge required by the chosen University**

3.5 Language Requirements

Regardless of the language level required for participation in this call, it is the responsibility of male and female students:

- a) verify the linguistic requirements requested by the host university;
- b) find out about the language in which the courses are held at the destination university;
- c) obtain the specific linguistic certificate that some universities may require (e.g. IELTS certificate).

Possession of the level of linguistic proficiency required by the host university is a condition necessary for acceptance by the university itself and therefore for the use of the scholarship. To find out the language level required by the individual partner universities, please consult the file "Cooperation Agreement" published together with the tender.

PLEASE NOTE: some universities offer courses in several languages. Please check your own courses interest are held in the language for which the linguistic certification is held at the required level.

Only certificates issued from January 2019 onwards and obtained from institutions accredited by the Ministry of Education (<https://www.miur.gov.it/enti-certificatori-lingue-straniere>) or by the University Language Center (CLIC).

If the student does not have the aforementioned language certificates, he must acquire them in a manner independent or book the linguistic assessment service offered by the Centro Linguistico di University (CLIC) by clicking [here](#)

For further information, please contact the CLIC: https://www.lumsa.it/servizi_clic

Students enrolled in LUMSA degree programs **with an English or international language curriculum**, students native speakers and students in possession of **a bilingual high school diploma or obtained abroad**, are equally required to upload the certificate of knowledge of the language.

Those who have a double degree (Italian and foreign) will be able to upload instead of the language certificate that title.

3.6 Cases of loss of position in the ranking

The selected student will lose the right to the mobility grant and their position in the ranking if the language certificate presented during the application phase does not certify the minimum level required by the university choice or does not comply with paragraph 3.5 of this article.

If the winning student is not enrolled in the a.y. 2023/2024 he will lose the right to the scholarship study.

3.7 Selection commission and criteria

The Selection Commission is appointed by decree of the Rector or his delegate to internationalisation.

The selection of candidates for Erasmus mobility takes place by attributing a maximum score of 30 points on the basis of the average (intended as the weighted average of the exams taken and recorded within the last useful exam session, for a maximum of 15 points) and credits, understood as the number of credits already acquired compared to the credits that can be acquired within the

last useful exam session (or taken during the winter session 2023), for a maximum of 15 points, in compliance with the criteria established by the Regulations University Erasmus. In the event of a tie, the final grade will be considered (for students enrolled in the first year) or the three-year degree mark (for students enrolled in a master's degree); in case of further equality, priority will be given to older students.

PLEASE NOTE: The credits and marks of all the exams carried out in the will therefore be taken into consideration winter exam session (January – February 2023). In this regard, students are reminded that will take exams during the winter session to ask the teacher to report the mark by and no later than February 13th.

Article 4

4.1 Schedule of deadlines and procedures for accepting the proposed site

Starting from 21 FEBRUARY 2023 and no later than 28 FEBRUARY 2023, students will be able to access their Mi@Lumsa profile (see guide "Guide to the correct submission of the application for application and acceptance of the destination assigned") to check if they are the winners e confirm or reject the assigned destination. If by 28 FEBRUARY 2023 the assigned destination is neither accepted nor refused, the student will lose the right to the place and, consequently, to the Erasmus grant.

4.2 Allocation of residual scholarships

Any reallocation of residual scholarships will be made after the deadline of 28 FEBRUARY 2023 following the ranking order.

If the requested destination is not available but there are vacancies in other partner universities a different destination will automatically be assigned based on the geographical area indicated in the first choice (e.g. same city or same country). If this is not possible, a different but didactically compliant destination will be proposed e corresponding to the student's language skills.

These students will be able to verify on their Mi@Lumsa profile starting from 11 MARCH 2023 the eventual destination assigned and accept or refuse by and no later than 18 MARCH 2023.

The reassignment will in any case be subject to the availability of funds and may take place on condition that the application is compatible: a) with the available venue b) with the linguistic competence required by the host university.

4.3 Acceptance by the host institution

After acceptance of the proposed location by the student (paragraphs 4.1 and 4.2), formal approval of the application is the responsibility of the host foreign university.

Scholarship-winning students must sign a specific contract before departure financial.

In the event of the impossibility of carrying out the stay abroad, the student must communicate by email to erasmuslumsa@lumsa.it, and in any case no later than thirty days before the scheduled departure, the renunciation of the mobility grant, indicating the reasons.

4.4 Selected students: what to do

It is the task of the winning student to check the website of the host foreign university and collect all the information relating to the deadlines and phases of the Application (registration at the foreign office as an Erasmus student). It is also the student's responsibility to check and comply with entry, visa and insurance

rules health care of the country of destination. Any costs required by the destination country and/or institution cannot be covered by the University of LUMSA.

Participants in the tender are reminded to constantly check the personal email address indicated in the phase of application to which any communications will be sent both by the International Office LUMSA and by the host university.

It will be necessary to fill in and send the forms to the host University according to the methods required by the themselves and pay attention to the expiry dates set by them. In case of non-compliance with the dates of deadline, the foreign university has the right to refuse the student selected by LUMSA.

LEARNING AGREEMENT

On the basis of community regulations, all selected students will have to prepare before departure the Learning Agreement (study plan) which indicates both the activities that will be carried out those that will be validated at LUMSA. The Learning Agreement must be approved by your own Erasmus coordinator (see list published together with the call) and by the host university. There L.A. submission procedure it will take place entirely online. Please look at this about the guide published together with the announcement.

OLS (ONLINE LINGUISTIC SUPPORT)

All selected students will have to sit an online language level test provided by the European Commission and which they will receive by email, before and at the end of the mobility.

4.5 Tasse universitarie

During the period of study abroad, the beneficiary student continues to pay tuition fees provided for by LUMSA. The host institution must not require Erasmus students to pay fees tuition fees (in particular tuition fees/fees, tuition fees/fees, exam fees/fees, expenses/fees for access to laboratories and/or libraries). However, the host institution could request the payment of a small contribution in order to cover any insurance costs, the use of different materials (photocopies, laboratory products, etc.) applying an identical treatment to that of local students.

4.6 Health Coverage

For health insurance coverage during a stay abroad in EU countries, Iceland, Liechtenstein, Norway, in general it is sufficient to bring the European Health Insurance Card with you (TEAM) valid issued by the Ministry of Health. For info: http://www.salute.gov.it/portale/temi/p2_6.jsp?id=624&area=Assistenza%20sanitaria&menu=vuoto) Those who will carry out their mobility in Turkey or the United Kingdom will have to provide independently before departure when taking out private health insurance.

Article 5.

This notice may undergo changes due to specific indications from the Agency National Erasmus+ INDIRE; these changes will be communicated and disseminated through the usual channels (website, e-mail, etc.)

CONTACTS:

International relationships office

Rome office: office hours and telephone number Telephone reception:

from Monday to Friday from 10.00 to 12.00

Face-to-face reception will only take place by appointment

Tel. 06-68.422.985

Palermo office: office hours and telephone number

Reception in the office: from Monday to Thursday from 10.00 to 12.00

Telephone reception: from Monday to Friday from 9.00 to 10.00

Tel. 091-68.10.761

erasmuslumsa@lumsa.it

c.cogoni@lumsa.it (Rome office)

j.morana1@lumsa.it (Palermo office)

Rome, 1 December 2022

The Rector